

BILL CAMPBELL MAYOR

55 TRINITY AVENUE, S.W. ATLANTA, GEORGIA 30335-0300

(404) 330-6100

01-C -0619

April 2, 2001

President Robert Pitts & Members of Atlanta City Council 55 Trinity Avenue, SW Atlanta, Georgia 30335

Re: Reappointment to the Civil Service Board

Dear President Pitts and Members of Council:

It is a pleasure for me to reappoint Ms. Ernestine Mann to serve as a member of the Civil Service Board. This appointment is for a term of three (3) years, scheduled to begin on the date of Council confirmation.

I am certain that Ms. Mann will serve the City of Atlanta with distinction. A resume is attached for your perusal.

I respectfully urge confirmation of this appointment.

BiN Campbell

Enclosures

D02

ERNESTINE M. MANN

1709 Laurens Drive Atlanta, Georgia 30311 (404) 344-1908

EDUCATION:

Spelman College, 1957, B.A. Atlanta University, 1970, M.A.

EXPERIENCE:

HOOSIER ACADEMY 1994-1995 Interim Director

Carry out daily administrative and managerial duties at mid-sized day care facility during search period for permanent director. Responsibilities include personnel management, curriculum development, enrollment, and parent-teacher consultations.

NATIONAL COUNCIL OF NEGRO WOMEN 1993-1995

Program and Pavilion Coordinator

Planned and coordinated special events for regional Black Family Reunion. Job required high level of public contact, proposal writing, persuasiveness, and effective organization skills.

1990-1993 Youth Coordinator

Worked on special grant funded program sponsored by National Council of Negro Women targeted towards teen drug awareness and prevention for inner city youth. Planned workshops, special events and educational seminars.

ATLANTA BOARD OF EDUCATION 1957-1989
Teacher

Taught elementary level students during a thirty-two year tenure with Atlanta Public Schools. Subjects taught include reading, english, science and math. Awarded several commendations and honors including "Teacher of the Year." Served as Chair of Leadership Team and Grade Chairperson.

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